Oki Golf Job Description – Server Assistant

ABOUT OKI GOLF:

At Oki Golf, Our business is hospitality! We are committed to a culture that encourages growth and development, recognizes team member's hard work and commitment to service, and rewards team members for process improvement ideas and going above and beyond. If you truly have a passion to serve others and are committed to working hard, this is the place for you.

SUMMARY:

The Server Assistant is to provide timely assistance to FOH team members as they strive to execute courteous and timely service standards as outlined by Oki Golf. Additional duties may be assigned as dictated by levels of business.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

• Provide exceptional service and always yield to the guests.

• Communicate with servers regarding specific information pertaining to guests.

• Understand the service sequence and strive to always be aware of guests who need their tables cleared.

• Initiate contact with guests within 15 feet, with a sincere welcome and the willingness to assist the guest. At the conclusion of the guest’s visit, offer a genuine thank you and invitation to return.

• Must uphold a clean and orderly appearance and be dressed in uniform at the start of each shift.

• Maintain a good working knowledge of hours of operation, wine, and menu, including ingredients and preparation method.

• Assist in maintaining a clean environment including picking up trash in visible areas and eliminating clutter.

QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE:

• Able to work well under pressure and balance multiple priorities and assignments.

• Must be adaptive, flexible, and empathetic.

• Must be responsive to customer needs in an efficient and professional manner.

• Must be comfortable working in a fast paced environment where continuous improvement is expected.

• Able to work mornings and evenings, weekends and holidays as business demands.

• Must possess a valid Food Handler’s permit.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee must:

• Have the ability to lift 50 pounds occasionally.

• Lift, reach, bend, twist, push, pull, squat, grasp and use arm-hand coordination on a consistent basis.

• Have the stamina to stand on feet for lengthy periods of time, not to exceed 4 hours.

• Have the ability to work weekends and holidays, mornings and evenings as business demands.

BENEFITS AND PERKS:

Oki Golf offers an impressive collection of benefits! Some benefits include:   
  
(35hrs + per week) may be eligible for:

* Medical/Dental/Vision/Telehealth Coverage
* FSA options
* Company paid Life Insurance and Long Term Disability
* 401(k) with company match
* Paid Vacation

(30hrs + per week) may be eligible for:

* Medical/Telehealth Coverage
* FSA options

All Team Members:

* 401K with company match
* Golf Benefits, Meal and Merchandise discount
* Paid Sick Time
* Team Member Referral Program and more!

*Oki Golf is proud to be an equal opportunity employer. We are committed to creating an inclusive environment, and we welcome and encourage people of all backgrounds, perspectives, experiences, and skills to apply.*

*All employment decisions at Oki Golf are based on business needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, HIV Status, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, past or present military service, family medical history or genetic information, family or parental status, or any other status protected by the laws or regulations in the locations where we operate. We will not tolerate discrimination or harassment based on any of these characteristics.*